

# Vaccination and Workplace Safety Policy Template

## 1. Introduction

At [Company Name], we prioritize the health and safety of our employees. In line with this commitment, we have established a vaccination and workplace safety policy to ensure a safe working environment for all.

## 2. Vaccination Requirement

All new employees are required to provide proof of vaccination against [specific diseases] before their start date. This is to protect the health and well-being of our employees and clients.

## 3. Accommodations

We understand that some individuals may have medical or religious reasons that prevent them from getting vaccinated. In such cases, employees can request accommodations through our HR department.

## 4. Workplace Safety Measures

In addition to vaccination requirements, we have implemented various workplace safety measures to prevent the spread of infectious diseases. This includes regular cleaning and disinfection of common areas, providing hand sanitizers, and promoting good hygiene practices.

## 5. Training and Education

We provide training and education to all employees on the importance of vaccination and workplace safety. This includes information on how to prevent the spread of diseases and what to do in case of illness.

## 6. Compliance

Non-compliance with this policy may result in disciplinary action, up to and including termination of employment. We take the health and safety of our employees seriously and expect all staff to adhere to these guidelines.

## 7. Resources

For more information on vaccinations and workplace safety, please refer to the Centers for Disease Control and Prevention (CDC) website [link] and the Occupational Safety and Health Administration (OSHA) guidelines [link].

## **8. Contact Information**

If you have any questions or concerns regarding this policy, please contact the HR department at [contact information].

We appreciate your cooperation in maintaining a safe and healthy work environment for all employees. Thank you for your understanding and commitment to workplace safety.